

**Minutes of Board Meeting**  
**Chattahoochee Technical College**  
**Building B- Room 108**  
**400 Nathan Dean Boulevard**  
**Dallas, Georgia 30132**

**July 13, 2016**  
**10:00 a.m.**

**Present**

David Connell  
Hubert Parker  
Jeff Wigington  
Jeff Markey  
Jim Cole  
Todd Cowan

**Not Present**

Rachel Little

Also attending the meeting from the State Attorney General's Office was Amy Radley, from 3 County Driver's Education School was Sally Tallent, and members of the DDS staff.

**Establish Quorum/Call to Order**

Chairman David Connell confirmed the presence of a quorum and called the meeting to order at 10:03 a.m.

Dr. Ron Newcomb, President of Chattahoochee Tech, welcomed the Board and gave a few highlights of Chattahoochee Tech.

**Oath of Office**

Chairman David Connell gave the Oath of Office to our newest DDS Board member, Jim Cole. Mr. Cole was appointed by the Lieutenant Governor, Casey Cagle, in June 2016.

**Approval of Minutes**

Chairman Connell called for a motion regarding the minutes from the June 8, 2016 Board meeting. A motion was made by Jeff Markey to approve the regular meeting minutes as presented; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

**Commissioner's Report**

Commissioner Brantley began by briefing the Board on the AAMVA Region II and AAMVA International Awards received by DDS. A slideshow presentation showed the list and presentation of awards.

Commissioner Brantley briefed the Board on the opening day of the new Dallas CSC on June 21, 2016. A slideshow presentation showed the events of opening day. Commissioner Brantley thank the DDS staff for all their hard work in making the opening day a success.

George Theobald, PMO Director, briefed the Board on the Card Production System and the Driver Record Integrated Vehicle Enterprise System (DRIVES). A PowerPoint presentation showed the status and the next steps for both.

Commissioner Brantley briefed the Board on the field's performance. For the month of June we had 393,587 transactions. Our average statewide wait-time was 13 minutes and 21 seconds.

Commissioner Brantley introduced Kecia Bivins, Director of Regulatory Compliance, to follow-up on requested data from board member Jeff Wigington from the June 8, 2016 board meeting. Ms. Bivins updated the Board on the research on schools located near CSC's. Her PowerPoint presentation highlighted regulated program stats, existing administrative rules pertaining to Driver rules, DUI rules, Driver Improvement, and impacted school locations. She also discussed the results of an AAMVA Survey in which 27 jurisdictions responded.

The Board members began discussing the rules presented by Ms. Bivins and how these rules apply to the requested waiver for 3 County Driver Education School.

Chairman Connell advised Ms. Bivins and Angelique McClendon, General Counsel, to consider amending the Driver Training Rule pertaining to advertising within 500 feet of a CSC.

### **Driving School Waiver**

3 County Driver Education School – This waiver is a follow-up from the June 8, 2016 board meeting. The 3 County Driver Education School is asking for a waiver of DDS rule that prohibits the location of driving school to be within 500 feet of CSC. Ms. Sally Tallent, owner of 3 County Driver Education School and a member of her staff were present at the meeting. Ms. Tallent was given an opportunity to address the Board regarding her waiver request.

Todd Cowan motioned for a one-time temporary waiver of 60 days; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

A second motion was made by Todd Cowan to leave the rule as is regarding the location of Driver Training Program; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

### **Citizen Waivers**

Doyle Hudgins – She is seeking a driver's license in the name of Doyle L. Hudgins. She is 56 years old. She is missing a Certificate of Naturalization. She has a copy of her father's birth certificate, a Social Security statement, a copy of her school records, and a copy of her marriage application. Ms. Angelique McClendon stated that the department does not have a recommendation for this waiver.

Jeff Wigington motioned to approve the waiver; Hubert Parker seconded the motion with unanimous approval by the remaining Board members.

James Michael Shirley – He is seeking a driver's license in the name of James M. Shirley. He is 64 years old. He is missing a copy of his birth certificate. He was adopted at age 4 and no adoption paperwork was filed by adopted parents. He has a copy of his birth certificate from 1952 with the name James Michael Parker, a copy of his school records, and a copy of an expired driver's license issued in 1977. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

Robert E. Todd – He is seeking a driver's license in the name of Robert E. Todd. He is 70 years old. He is missing a Certificate of Naturalization. He has a copy of his parent's marriage certificate, a copy of his birth certificate, a copy of his father's death certificate, a copy of his mother's Certificate of Naturalization, a US passport, a copy of his DD214, a valid Georgia driver's license, and a Social Security card. Ms. Angelique McClendon state the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Hubert Parker seconded the motion with unanimous approval by the remaining Board members.

### **New or Old Business**

The next Board meeting will be held on August 10, 2016.

### **Adjournment**

There was no further business to discuss; Chairman David Connell called for a motion to adjourn. A motion was made and seconded with unanimous approval by the Board.

Respectfully Submitted,

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Jeff Wigington